

Civil Society Collaborative: Inclusive COVID-19 Data

Project consultancy - call for tenders

To : Offerors
From : International Civil Society Centre (“Centre”)
Subject : Civil Society Collaborative: Inclusive COVID-19 Data
Issue Date : 22 February 2021
Application deadline : 4 March 2021
Performance Period : Approx. 22 Mar to 30 June 2021

Introduction:

The Centre is looking for a project consultant to support the *Civil Society Collaborative: Inclusive COVID-19 Data*.

The goal of the collaborative is to bring together civil society organisations and use their data to understand and amplify the needs of marginalised people, especially in light of the Covid-19 pandemic. Currently, 15 partner organisations from international civil society have signed up to the project, including key actors like Plan International, Sightsavers, Development Initiatives, Restless Development and CIVICUS. The initiative has three main goals:

1. Bring together data-driven insights from CSOs to build a more holistic picture of how COVID-19 has affected marginalised people
2. Elevate the needs and voices of marginalised people in national and global dialogue
3. Mobilise broader awareness and support for inclusive data and civil society data across policymakers

Key output of the collaborative will be a joint report, to be launched and presented at relevant international events and occasions in 2021. The launch of the report is planned for the UN High Level Political Forum, taking place in early July. Further presentations are planned for the UN World Data Forum in October, and potentially other occasions. The main content of the report will be an analysis of the data, learnings and insights that partner organisations have jointly contributed, with a focus on COVID-19 and its impact on marginalised people.

About the project organisers:

The [International Civil Society Centre](https://www.icscentre.org) helps the leading international civil society organisations (ICSOs) maximise their impact for a sustainable and more equitable world. The Centre works with ICSOs to successfully navigate change. We scan the horizon for opportunities and threats; enable learning and cooperation among ICSOs and their stakeholders; support ICSOs in developing effective leadership; and promote robust accountability to strengthen ICSOs’ legitimacy. The Centre is a not-for-profit organisation fully owned by the organisations it serves. We strive to set high standards in management, governance and strategy for ICSOs and the wider sector.



The [Global Partnership for Sustainable Development Data](#) (GPSDD) is a fast-growing, dynamic international partnership bringing together over 270 different organisations including governments, UN agencies, private companies, civil society organisations, and others. GPSDD convenes, connects and catalyses action to address the problems of poor data use, access, quality and production, and to work with stakeholders to fully harness the new opportunities of the data revolution in the service of sustainable development. GPSDD aims to link and align action, capacities and resources across geographies, sectors and data communities.

Call for tenders:

The Centre and GPSDD are currently conducting a survey across the participating partner organisations, collecting their relevant insights, learnings and available data. For the next steps of project implementation, the Centre is commissioning a consultant to:

- **utilise the landscape survey and analysis conducted across the project partners to develop a report structure and outline**
- **author the advocacy report (10,000-12,000 words) to influence global leaders**
- **identify case studies and impact stories that can be promoted as highlights in the report and draft associated materials**
- **work in close collaboration with the Centre, GPSDD and the project Steering Committee throughout the entire process in order to reconcile the report development with the interests of all participating parties**

The Centre invites qualified individuals or organisations (“Offerors”) to submit a proposal for the requested services. The application needs to be submitted by COB Thursday, 4 March 2021. Interviews of finalists will take place in the time between 9-11 March.

The contract resulting from a selection will be a **Services Agreement**. The agreement will be provided to the most responsive Offeror whose offer will be the most advantageous to the Centre and GPSDD in terms of cost, functionality, and other factors as specified in this call.

The Centre as hiring organisation reserves the right to:

- Reject any or all offers and discontinue the call process without obligation or liability to any potential Offeror or other party.
- Accept other than the lowest price offered.
- Award a contract on the basis of initial offers received, without discussions or requests for best and final offers.
- Award more than one contract.

Required Qualification

- Master’s degree in a relevant field (Political Science, International Development, Public Policy, etc.) or commensurate years of experience in a relevant field
- Track record of working with (I)CSOs, in particular with regard to the drafting of advocacy reports and/or guidance material
- Extensive knowledge of the work of civil society organisations in multiple regions, and on the situation of marginalised groups in international development is a major asset
- Know-how in the screening, analysis and consolidation of cross-organisational learnings and/or data is an asset
- Excellent skills in written and spoken English



Proposal preparation instructions:

Proposals are expected to be comprehensive and include the information set forth below. Elaborate or unnecessarily voluminous proposals are not desired. All proposals must be submitted in English.

1. Proposal Narrative, no more than 5 pages, including:

- A brief description of the Offeror's experience and expertise in the field that illustrates overall qualifications and capabilities
- A brief description of the Offeror's understanding of the scope of services and proposed methodology for the work

2. Resume or CV of individual or principals, in the case of a consulting firm

3. List of Past and Current Clients

4. Cost Requirements

The Offeror should include a detailed budget, which at a minimum includes the daily rate and level of effort for each person who will work on the services described above. All budgets must be in Euros (EUR). Please note that we expect the consultancy to encompass no more than 20 working days.

5. Proposal Submission: Proposals, including any attachments, should be sent electronically in PDF format to: nhelmy@icscentre.org. Be sure to include in the subject line: "**Call for tenders – COVID-19 Data Collaborative**"